

**SPRING BLUFF R-XV SCHOOL DISTRICT**

9374 Hwy 185, Sullivan, MO 63080

February 17, 2022

**UNOFFICIAL MINUTES OF REGULAR BOARD OF EDUCATION MEETING**

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The Board of Education of the Spring Bluff School District met on Thursday, February 17, 2022 at 7:00 p.m. at Spring Bluff School, 9374 Hwy. 185, Sullivan, Missouri 63080

**PRESENT**

Jill Wagner, President  
Jim Goodman, Member  
Brad Newman, Member  
Andy Bylo, Member  
David Schatz, Member  
Matt Montee, Member  
Jeannie Jenkins, Superintendent  
Matt League, Asst. Principal  
Pam Schlueter, Board Secretary

**ABSENT**

Jared Schmidt, Vice President

- 
1. Jill Wagner, President, called the meeting to order at 7:00p.m. with 6 members present.
  2. A motion was made by Brad Newman and seconded by David Schatz to approve the agenda. 6 Aye, 0 Nay.
  3. A motion was made by Matt Montee and seconded by Andy Bylo to approve the minutes of the January 26 board meeting. 6 Aye, 0 Nay.
  4. No Old Business
  5. No Public Comment
  6. A motion was made by Jim Goodman and seconded by Brad Newman to approve consent agenda items as presented. 6 Aye, 0 Nay.
    - A. Financial Transaction Review
      - i. Amend the budget to actual revenues, expenditures and transfers
      - ii. Approve monthly bills
      - iii. Approve treasurer's report
    - B. District Wide Evaluation
      - i. Library/Media Report
      - ii. Fine Arts Report (Vocal Music, Instructional Music and Art)
  7. New Business
    - A. A motion was made by Matt Montee and seconded by Andy Bylo to approve the changes as presented to the Safe Return to In-Person Learning and Continuity Plan. The federal requirement for masks on public transportation is in place until March 18th at this time. 6 Aye, 0 Nay.
    - B. Budget Update- The revenues include several amendments to the budget, see attachment. We will receive our high needs reimbursement by the end of February. The full DHSS grant amount may not be seen this year. Transportation budget is reflecting the increase in reimbursement -41% allowable costs, original budget was based on 30%. We are still waiting to hear if the supplement budget will be passed and ESSER III funds appropriated. The Expenditures reflect the adjusted OM salaries and OM facilities custodial changes. The change was due to outsourcing the custodial services with Green's Cleaning.

A motion was made by Jim Goodman and seconded Brad Newman to approve the amendments to the current budget. 6 Aye, 0 Nay.

- C. A motion was made by Brad Newman and seconded by David Schatz to approve the 2022-2023 Calendar. 6 Aye, 0 Nay.
  - D. A motion was made by David Schatz and seconded by Andy Bylo to approve the February Ridership list as presented. 6 Aye, 0 Nay.
  - E. CSIP Report was reviewed.
8. A motion was made by David Schatz and seconded by Matt Montee to adjourn to closed session. Roll call vote: Bylo-aye, Goodman-aye, Montee-aye, Newman-aye, Schatz-aye, Wagner-aye.
- A motion was made by Jim Goodman and seconded by Andy Bylo to adjourn to open session. Roll call vote: Bylo-aye, Goodman-aye, Montee-aye, Newman-aye, Schatz-aye, Wagner-aye.
9. Food Service Review
- a. A motion was made by David Schatz and seconded by Matt Montee to approve the increase of adult lunch price to \$4.15 to meet the DESE formula. 6 Aye, 0 Nay.
  - b. At this time a change to the Ala Carte pricing is not needed.
10. Other Business
- a. Proposition Spring Bluff School-Tax Levy information will be publicized in the newsletter, radio, and local newspaper.
  - b. Candidate Finance meeting is scheduled for Monday, March 7th @ 6:30pm and Meet the Candidates Night is scheduled for Tuesday, March 22nd @ 7:00pm.
  - c. 8th Grade diplomas will be handed out by Brad Newman and David Schatz. Kindergarten diplomas will be handed out by Jill Wagner and David Schatz.
11. A motion was made by Matt Montee and seconded by Brad Newman to adjourn the meeting at 8:29p.m. 6 Aye, 0 Nay.

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Jill Wagner, Board President

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Pam Schlueter, Board Secretary

2021-2022 Financial Update

Beginning Fund Balance 40.53%

Revenues	June Approved 21-22 Budget	Amended Budget	Current Rev Collected	Remaining Balance	% Budget Collected
Current Taxes	\$1,189,211.00	\$1,189,211.00	\$1,180,285.00	\$8,926.00	99%
Delinquent Prop C	\$66,866.00	\$62,590.00	\$43,927.00	\$18,663.00	70%
Other local	\$279,304.00	\$279,304.00	\$207,103.00	\$72,201.00	74%
Total Local	\$98,401.00	\$98,401.00	\$94,394.00	\$7,007.00	93%
	\$1,629,506.00	\$1,629,506.00	\$1,522,709.00	\$106,797.00	93%
State					
Basic Formula	\$1,011,149.00		\$593,795.00	\$417,354.00	59%
Classroom Trust	\$19,977.00		\$71,649.00	\$48,328.00	60%
Small Schools	\$75,513.00		\$43,385.00	\$29,128.00	60%
Transportation	\$54,000.00	\$54,000.00	\$33,312.00	\$20,688.00	62%
High Needs	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	0%
Food Service	\$0.00	\$0.00	\$0.00	\$0.00	0%
ECSE	\$12,000.00		\$11,024.00	\$976.00	92%
PAT	\$4,800.00		\$840.00	\$3,960.00	18%
Total State	\$1,324,439.00		\$754,005.00	\$570,434.00	57%
County					
Fines & Fort/SARR	\$140,500.00		\$45,268.00	\$95,232.00	103%
Federal					
Title I-V	\$5,450,973.00	\$5,450,973.00	\$3,426,197.00	\$2,024,776.00	63%
IDEA	\$7,012.00	\$7,012.00	\$43,472.00	\$36,460.00	76%
Misc Fed	\$7,500.00	\$7,500.00	\$3,547.00	\$3,953.00	47%
CARES-ESSER II	\$41,000.00	\$41,000.00	\$41,126.00	-\$126.00	100%
CARES-ESSER III	\$91,267.00	\$91,267.00	\$0.00	\$91,267.00	0%
Lunch	\$40,000.00	\$40,000.00	\$46,668.00	-\$6,668.00	117%
Breakfast	\$15,000.00	\$15,000.00	\$19,391.00	-\$4,391.00	129%
EER-Transportation	\$0.00	\$0.00	\$4,711.00	\$4,711.00	100%
DHSS	\$0.00	\$46,300.00	\$11,755.00	\$34,545.00	25%
Total Federal	\$306,117.00	\$356,528.00	\$207,615.00	\$148,913.00	58%
Total Revenues	\$3,559,775.00	\$3,450,973.00	\$2,629,597.00	\$821,376.00	76.20%

Expenses	June Approved 21-22 Budget	Amended Expenses	Current Expenditures	Remaining Balance	% Budget Expended
EL Elementary	\$918,909.00		\$475,475.00	\$443,434.00	52%
SS Summer School	\$50,008.00		\$2,570.00	\$47,438.00	5%
SE Special Education	\$52,956.00	\$129,124.00	\$64,664.00	\$64,460.00	53%
TI- Title I	\$26,706.00		\$23,997.00	\$2,709.00	90%
SA Student Activities	\$39,436.00		\$31,195.00	\$8,241.00	79%
Tuition HS	\$721,865.00		\$316,547.00	\$405,318.00	44%
Tuition Coop	\$24,000.00		\$12,816.00	\$11,184.00	53%
Guidance	\$61,567.00		\$35,565.00	\$26,002.00	58%
Nursing	\$20,750.00		\$18,080.00	\$2,670.00	87%
Inst Prof Train	\$5,000.00		\$345.00	\$4,655.00	7%
PD-Prof Dev	\$12,365.00		\$8,278.00	\$4,087.00	67%
Lib-Library	\$40,473.00		\$18,444.00	\$22,029.00	46%
BOE-Board of Education	\$56,607.00		\$36,136.00	\$20,471.00	64%
EA-Executive Administration	\$224,647.00		\$144,554.00	\$80,093.00	64%
Tech-Technology	\$86,539.00		\$70,069.00	\$16,460.00	81%
OM-Salaries	\$48,830.00	\$55,775.00	\$48,830.00	\$6,945.00	88%
OM-Facilities	\$256,308.00	\$256,308.00	\$162,660.00	\$93,648.00	63%
PT-Pupil Transportation	\$220,261.00		\$152,236.00	\$68,025.00	69%
DO Trans-Sped	\$23,501.00		\$18,350.00	\$5,151.00	78%
EC-Sped-Transportation	\$24,014.00		\$13,305.00	\$10,709.00	55%
FS-Food Service	\$133,432.00		\$92,581.00	\$40,851.00	69%
PAT	\$13,192.00		\$5,980.00	\$7,212.00	45%
DS Principal & Bond Fees	\$220,940.00		\$318.00	\$220,622.00	0%
DS Interest	\$18,188.00		\$0.00	\$18,188.00	0%
SE Psych Services	\$500.00		\$1,285.00	-\$785.00	257%
SE Speech Services	\$30,000.00		\$13,243.00	\$16,757.00	44%
SE OT Services	\$5,000.00		\$3,899.00	\$1,101.00	78%
SE PT Services	\$2,500.00		\$2,157.00	\$343.00	86%
OM Security Services	\$5,000.00		\$0.00	\$5,000.00	0%
Vision Screening	\$200.00		\$306.00	-\$106.00	153%
SSS-Supplies	\$749.71		\$135.00	\$614.71	18%
Total Expenses	\$3,413,444.71	\$3,426,197.00	\$4,774,020.00	\$1,652,177.00	52%
Total Revenue	\$3,365,972.00	\$3,450,973.00	\$2,629,597.00	\$821,376.00	76.20%
Loss/Gain	-\$47,472.71	\$24,176.00	\$955,517.00		

2/10-Several amendments to the budget to clean things up as much as possible before presenting the preliminary in March. We will receive our high needs reimbursement by the end of February. We may not see the full DHSS grant amount this year I adjusted the transportation to reflect the increase in reimbursement -44% of allowable costs, budget was based on 30%. We are still waiting to hear if the supplemental budget will be passed and ESSER III funds appropriated.

2/10-Adjusted OM salaries and facilities to reflect the custodial changes. Greens Cleaning is a purchase service and is reflected under facilities not salary.



# ***SPRING BLUFF R-XV***

***Revised 2.17.22 draft***



***Safe Return to In-Person Instruction &  
Continuity of Services Plan  
2021-2022 School Year***

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## **Translation Services**

If you require this document in a different language, please contact the school office.  
Si necesita este documento en otro idioma, comuníquese con la oficina de la escuela.  
(573) 457-8302

## **Revision Notice**

- The guidelines and protocols outlined in this document are subject to revision as needed to reflect local, state, and federal guidance.
- Guidelines and protocols may also be revised as appropriate to reflect the needs of local conditions.
- The Spring Bluff Board of Education will continually evaluate guidance from all agencies to ensure student and staff safety.
- This plan will be evaluated every 6 months or more often as needed and revisions made accordingly to ensure student and staff safety.
- The district will consult the following stakeholder groups in the planning and preparation of this plan”
  - Teachers and other staff
  - District Families
  - Students
  - Board of Education
  - District Advisory Committee

## COVID-19 Guidelines & Protocols

- The safety and well being of Spring Bluff students and staff is our top priority in all decisions related to conducting school and providing a quality education to all students we serve.
- The COVID-19 guidelines presented below were developed with consideration given to CDC and DHSS guidance.
- The content in this document will be updated as additional guidance is provided by state, local, and federal authorities. Please refer to this document often to stay informed about the most current guidelines and protocols our district will be following. Parents/guardians with questions or concerns are asked to call the Spring Bluff School District at 573-457-8302 to discuss and address those concerns.

## General Information for Students & Faculty/Staff

- Masks will be optional for all students and staff.
- Hand Hygiene and Respiratory Etiquette (CDC Guidance)
  - Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
    - If soap and water are not readily available, hand sanitizer that contains at least 60-70% alcohol can be used (for staff and older children who can safely use hand sanitizer).
  - Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
  - If soap and water are not readily available, hand sanitizer that contains at least 60-70% alcohol can be used (for staff and older children who can safely use hand sanitizer).
  - Students will be guided to wash hands multiple times per day.
  - Hand sanitizer will be provided at multiple locations throughout buildings and will be located in each classroom.
- Drinking fountains will be removed from service, except for those with bottle filling capabilities.
  - Students may bring personal water bottles from home but bottles must be plastic or metal, and in clean, sanitary, condition.
    - Students may not share water bottles.
- Social distancing will be observed to the extent possible by all staff and students **when local transmission has increased**. Social distancing is more achievable in hallways, outdoor areas, and larger facilities.
- Student activities and athletics will be conducted as usual to the extent they are permissible under local, state, and federal guidance.
- Students with diagnosed medical conditions that are related to COVID-19 susceptibility, or that request virtual instruction for other reasons, will be provided opportunities for distance learning and other accommodations as appropriate and practicable. MOCAP information can be found on the district's website.



- Faculty/staff with diagnosed medical conditions that are related to COVID-19 susceptibility will be provided accommodations as appropriate and practicable.

### **Understanding & Recognizing COVID-19**

- Faculty and staff will be trained to recognize symptoms that may be associated with COVID-19. Training will include, but not be limited to, online modules provided by the Missouri United School Insurance Council. The CDC lists the following as possible symptoms of COVID-19:
  - A fever of 100 degrees or higher
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Muscle aches
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Congestion or runny nose
  - Close contact with a person with COVID-19 in the last 14 days
  - Nausea, vomiting or diarrhea

## **Staying Home When Appropriate**

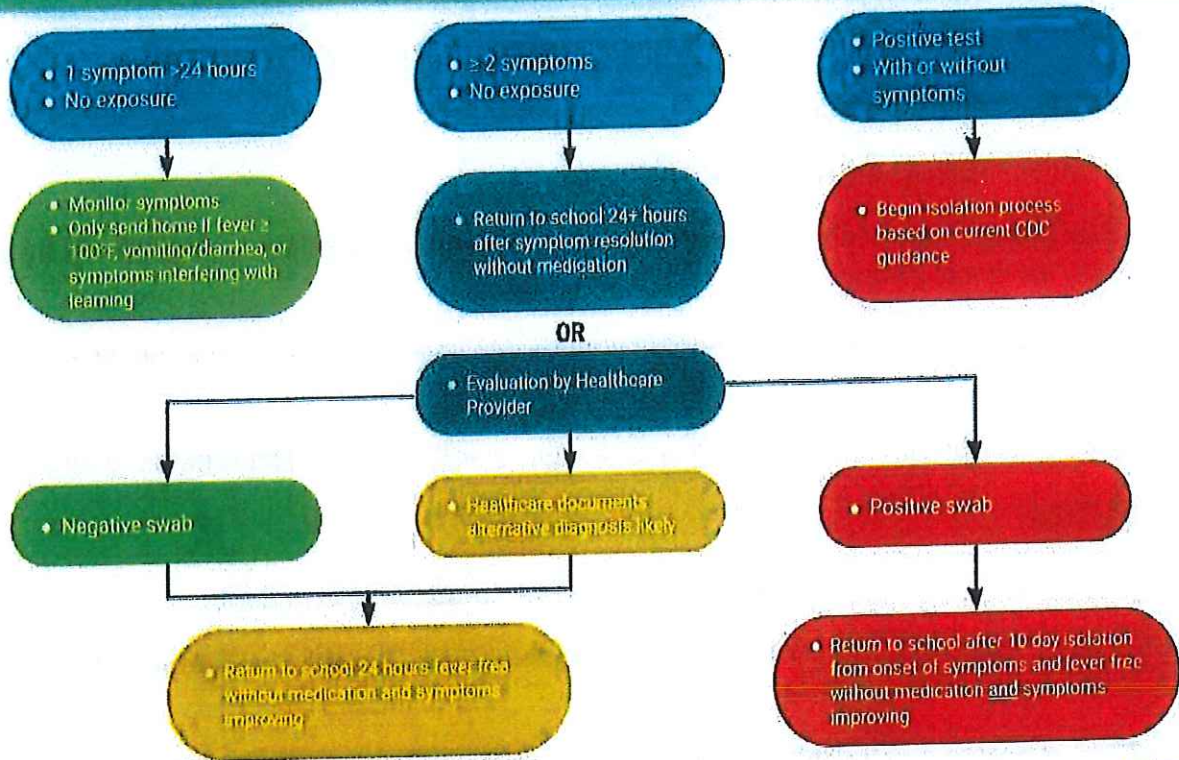
- Staff and families will be educated about when they/their child(ren) should stay home and when they can return to school.
  - Employees and students who have recently had close contact with a person with COVID-19 are encouraged to monitor for symptoms. Sick leave policies for staff and procedures for students will be enforced to encourage sick employees and students to stay at home. Virtual learning and telework options will be utilized as appropriate.
  - Staff and students are not allowed to attend school if they have tested positive, are waiting test results, or are showing COVID-19 symptoms. Please refer to the nurse algorithm for more information.
  - Students who have tested positive regardless of vaccination status, will be excluded from school for 10 days.
  - Staff who have tested positive will quarantine for 5 days and then return to school wearing a mask if symptoms are improving for days 6-10.

## **General Health Information for Students & Faculty/Staff**

- Parents and students are expected to self-screen for potential COVID-19 symptoms before coming to school. Anyone with symptoms of a communicable disease including COVID are expected to stay home until symptoms have subsided. Please refer to policy EBB for more information.
- Staff members are required to self-screen for potential COVID-19 symptoms before coming to school.
- Students/staff at school who display health symptoms that could suggest COVID-19 concerns will be evaluated by the nurse. If evaluation by the nurse suggests potential for COVID-19 infection, the student will be placed in a separate room near the nurse's office, and masked (if appropriate for health) until picked up by a parent/guardian. The staff member will leave the premises immediately.
- Students/staff with a temperature of 100 degrees or higher will be sent home. Students/staff must be fever free without medication to return to school.
- A student/staff member excluded from the school environment due to a communicable disease including COVID-19, may return to school in accordance with board policy EBB-Communicable Diseases, in addition to the nurse algorithm. Please understand that guidelines may change over time.
- Other scenarios regarding student health will be handled according to guidance and consultation with our school nurse and student's physician.

## School Nurse Algorithm

**Option 2: Nurse Algorithm** - Screen all students for potential to spread contagious illness:  
Any new cough, difficulty breathing, loss of taste/smell, fever ( $\geq 100^{\circ}\text{F}$ ), congestion/runny nose, nausea/vomiting/diarrhea, sore throat, headache, fatigue, not related to a current diagnosis



\*\*\*Subject to change based on public health guidance\*\*\*

Revised 12/2/2021

## Close Contact Guidance

- The CDC defines a close contact to COVID-19 as someone who was within 6ft of an infected person for a cumulative total of 15 minutes or more over a 24 hour period.
  - All close contacts will be notified and asked to monitor for symptoms. Close contacts will not be excluded from school if asymptomatic.
  - If symptoms develop, students/staff will be excluded from school until symptoms resolve (see nurse algorithm).

## Testing

- Rapid testing will be available to students and staff if symptomatic. Testing will require parent consent and will be completed at the request of a parent or staff member.

## Transportation Information

- Parents/guardians are encouraged to drop students off at school instead of using bus service. Drop-off and pick-up systems will be organized to encourage social distancing to the greatest extent possible.
- Students riding the bus, from the same household, will be required to sit together.
- Buses will be sanitized daily.
- Hand sanitizer will be available on school buses.
- Per [CDC order](#), drivers and students are required to wear a mask while on the school bus regardless if they are vaccinated or not.
- ~~● Students will be assigned seats and are encouraged to wear masks if they are unable to social distance.~~
- Any student displaying symptoms of illness-cough, sneezing, etc. will be required to wear a mask.

## Arrival at School

- Student drop off time is 7:10. All drop offs will enter through the gym doors.
- K-8 student drop offs will be released from the gym at 7:30. Breakfast will be served beginning at 7:25 and will be eaten in classrooms.
- ~~● Students are expected to maintain social distance in the hallways to the extent possible.~~
- Parents/visitors will have limited access to the building including the district office.
  - Visitors in the building will be limited and must be approved prior to arrival and will be required to complete a health screening.

## During the School Day

- ~~Students will remain with their class all day.~~ Cooperative activities with other classrooms will not be permitted **if local transmission increases.**
- ~~Students will remain with their class during inside recess.~~ Grade level cohorts will be limited during recess time to K-2, 3-5, and 6-8. Staggering recess times will be established.
- Sharing of student supplies (art, other) will be minimized and/or eliminated.
- Equipment used by more than one student will be sanitized daily.
- Field trips will be limited and will be considered based on current community conditions. ~~Social distancing will be followed during assemblies and visiting presenters will be allowed with prior authorization.~~

## Cafeteria/ Meal Times

- Breakfast/Lunch shifts will be staggered as possible to minimize the number of students gathered. The same recess cohorts will be assigned for lunch shifts.
- Breakfast/Lunch shifts may be added in order to minimize being available on a limited basis.
- Students will eat lunch with their class.
- Classes will rotate eating in the cafeteria and classrooms **if local transmission increases.**
- Students will wash hands prior to eating and prior to engaging in other activities after eating.

## Food Service

- Food will not be shared and unopened food/drinks previously served will not be re-served.
- Use individual packets of condiments if possible. If not, district employees will serve condiments using gloves.
- Gloves should be worn when handling used utensils and removing trash bags.
- Self-serve drink stations and communal pitchers/containers will not be used.
- Kitchen surfaces will be wiped down with disinfectant before food preparation begins.
- Hands should be washed after handling soiled dishes and before handling clean dishes.
- All kitchen staff must wear gloves during meal preparation and serving.
- All tables will be cleaned thoroughly between uses.
- All non-disposable food service items will be handled with gloves and washed with dish soap and hot water or in a dishwasher. Individuals should wash their hands after removing their gloves or after directly handling used food service items.
- If food is offered at any event, only pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal will be offered. Avoid sharing food and utensils and ensure the safety of children with food allergies.

## Other Information

- Visual markers will be used to assist students and staff with social distancing.

## Cleaning & Disinfection

- Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the school and on school buses at least daily. Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) should be limited when possible, or cleaned between use.
- Bus drivers should practice all safety actions and protocols as indicated per the [CDC order](#) for public transportation. Masks are required for all riders and school bus drivers. To clean and disinfect school buses or other transport vehicles, see guidance for [bus transit operators](#).
- ~~A schedule for increased, routine cleaning and disinfection has been established. A full time custodian will be on staff from 9-5 daily. Part time Custodial staff will disinfect the building each evening.~~
- Ensure safe and correct use and storage of cleaning and disinfection products including storing products securely away from children. Use products that meet [EPA disinfection criteria](#).

## Shared Objects

- Sharing of items that are difficult to clean or disinfect will be discouraged.
- Each child's belongings will be separated from others' and in individually labeled containers, cubbies, or areas as much as possible.
- If adequate supplies cannot be acquired to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment), use will be limited to supplies and equipment by one group of children at a time, cleaning and disinfecting supplies/equipment between use will be required.
- Students will be discouraged from sharing electronic devices, toys, books, and other games.

## Modified Layouts When Local Transmission Increases

- Space seating/desks at least 3 feet apart when feasible.
- Turn desks to face in the same direction (rather than facing each other), or students will sit on only one side of tables if space allows.
- Create distance between children on school buses when possible grouping by families.
- **Assigned seating** in all settings to assist with contact tracing as needed.

## Physical Barriers & Guides

- Visual cues have been placed throughout the building to assist students and staff with maintaining social distance: tape on floors, signs on walls, etc.

## **Communal Spaces**

- Communal use of shared spaces such as the cafeteria, restrooms and playground will be staggered.
- Smaller spaces will have a limited capacity such as the teacher workroom, restrooms, and office.

## **Community Events**

- Assess group gatherings and events:
  - Prior to each scheduled event, the current community conditions will be evaluated and mitigations will be announced for all guests in attendance. The use of our building by outside organizations' ~~will not be allowed at this time.~~ be considered on an individual basis.

## **Communication**

- Signage will be displayed in all settings for:
  - Proper hand washing
  - COVID Signs & Symptoms
  - Individuals at Higher Risk
  - Social Distancing

## **Extracurricular Activities/Sports**

- Guidance will be available prior to the first practice for each season. Guidance will be modified as needed throughout the season based on local conditions.
- Parents of students participating in any extracurricular activity will be required to follow all guidelines established for Fall & Winter Sports.

## **Parents As Teachers**

- All visits will be conducted by phone, virtual or in person.

## **Alternate Methods of Instruction**

- If school is closed for inclement weather or for any reason related to COVID-19, the district will follow the AMI plan.
- Students receiving services through an Individual Education Plan or a 504 plan will continue to receive services through virtual means for the duration of their quarantine. Each quarantine situation will be evaluated and student needs addressed on an individual basis.
- Click [here](#) for the complete plan.

## **Social, Emotional and Mental Health**

- Students will engage in weekly guidance lessons promoting social, emotional, and mental wellbeing for all. Student technology use will be monitored through Lightspeed and individual

student mental health needs will be addressed through collaboration with the district's Crisis Team.

- The school counselor will utilize the SEAL project for grades K-5 and SEL-Second Steps for grades 6-8.
- The school counselor will communicate additional resources for parents, students and staff focusing on social and emotional well being of all individuals.

## References

- [CDC](#)
- MSBA
  - <https://ams.embr.mobi/Documents/DocumentAttachment.aspx?C=ZfON&DID=GJGDM>
- MUSIC
  - <https://www.musicprogram.org/covid-19-complimentary-courses-from-safeschools/>
  - [https://www.musicprogram.org/wp-content/uploads/2020/05/SCHOOLS\\_Transportation-Guidelines-Following-Pandemic.pdf](https://www.musicprogram.org/wp-content/uploads/2020/05/SCHOOLS_Transportation-Guidelines-Following-Pandemic.pdf)
- Franklin County Health Department
  - [https://www.franklinmo.org/index.asp?SEC=D8B81E02-F404-4323-A6F1-84EDB69BCD15&DE=02A14FAA-D49A-428C-8AF9-58086B1280FB&Type=B\\_BASIC](https://www.franklinmo.org/index.asp?SEC=D8B81E02-F404-4323-A6F1-84EDB69BCD15&DE=02A14FAA-D49A-428C-8AF9-58086B1280FB&Type=B_BASIC)
- [Department of Elementary and Secondary Education](#)
- [Department of Health and Senior Services Communicable Diseases](#)